

## Agenda board meeting UEMS section for Clinical Genetics, February 17, 2016, CET 13.00

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UEMS SCG Board meeting Minutes

Wednesday February 17, 2016 at 13 CET

Present:

Bela Melegh, President  
 Feliciano Ramos  
 Alessandra Renieri  
 Kristiina Aittomäki, Secretary

Apologies:

Helen Kingston  
 Andre Reis  
 Ulf Kristoffersson  
 Milan Macek

1	Opening of the meeting	The President opened the meeting at 13. Agenda was approved.	
2	Annual Section Meeting and Board Meeting in Barcelona	<p>Kristiina had contacted the ESHG office to ask about the available time slots for the meetings.</p> <p>The meetings would take place on Saturday May 21, 2016</p> <ul style="list-style-type: none"> <li>• the board at 9.00-10.30 AM</li> <li>• section 11.00 -13.00</li> </ul> <p>The rooms are not known yet.</p>	Kristiina to confirm to ESHG office, if other board members confirm by email
3	The board meeting in Zaandam	It was decided that the board meeting would take place on March 10-11 in Zaandaam as this is necessary to prepare for the section meeting in May. All the documents for the meeting must be sent to the delegates 2 months before, so we must prepare them in Zaandam. Kristiina has done a preliminary booking already.	Kristiina to confirm the booking for 6 persons (Ulf and Helen will not be able to attend). Alessandra and perhaps Feliciano will need a room for two nights.

4	ETR (European Training Requirements)	Bela has written a draft but others have not commented. I will have to be taken to the Annual meeting and finalized in that form in Zaandam. We have previously decided that It will be taken to the UEMS Council autumn meeting.	
5	Financial matters	Helen will prepare the documents for the board and section meeting as Krsitiina will have to send them by the end of March.	Helen
6	MJC for Rare and Unidagnosed Diseases (MJC-RUD)	The kick-off Meeting will take place associated to the April UEMS Council Meeting. Bela as President and Kristiina as secretary. The Meeting may vote for other officials. Bela will prepare and further discussions during Zaandam Meeting.	
7	AOB	The situation of the French delegates was discussed. It was decided that we will ask Lise Carratala from the office about the situation.	Kristiina to ask Lise.
8	Next Meeting	Zaandam March 10-11, Telco April 20, at 13 CET	
9	Closing of the meeting	The meeting was closed at 13.45CET	

Kristiina Aittomäki  
Secretary